**Basic Skills Committee**

**Meeting Notes**

**November 13, 2012**

Jason Berner, Elvia Ornelas-Garcia, Helen Kalkstein, Ellen Smith, Sherry Sharufa, Kenyetta Tribble, Kathleen Donlan, Kimm Blackwell, John Gregorian

Meeting Started at 2:40pm

We reviewed the minutes from the last meeting. Helen mentioned that Sherry should talk with Mark Yamamoto about credit for tutoring in the Math Village.

Helen showed the committee the BSI portal and encouraged everyone to take a look. She also led the discussion on whether or not there needed to be any changes/additions to the Application for Funds form, and the SSSConference SLOA form.

Ellen talked about BSILI (Basic Skills Initiative Leadership Institute). The institute will be the first week in June. Ellen will keep an eye open for the application. Helen mentioned the Leading from the Middle Academy. It would be good if 2 to 3 people from the college could attend. Application due Dec. 1st.

Nooshi presented her fund request. Academic Skills and English faculty have expressed concern over ESL students who are not prepared for the coursework. Preliminary research showed that there was a high percentage of students 76/113 (67%) who never tested for ESL and were self placing. The rest (37 students) took the ESL placement and bypassed ESL or ignored recommendations. Without some type of intervention, students are getting stuck in a loop. They keep repeating classes they are not prepared to take in the first place. She would like to complete the project so that interventions can be implemented in the spring. She will be meeting with the Counseling Department in late November to share findings to make sure that students are appropriately directed. She is requesting $2000 for the project. If approved, the money will come from the tutoring budget.

Kenyetta mentioned that hopefully this will be less of an issue in the near future when students will have to complete an orientation first.

John presented his fund request for researching relationships between COMPASS scores and success in 142B of non ESL students. There are many factors that may contribute to a lack of success in English 142b. Many students go into English 142b without taking 139 or 142A. Some have passed part of 139, or have taken it more than a couple of semesters ago.

John would also like to research how much instruction other colleges in our district provide and require of their students for their eligibility for 1A, and to compare full time to part-time ratios in the English Departments at LMC and DVC to CCC.

The committee decided that we would vote on Nooshi’s fund request and wait till spring for John’s request since results from Nooshi’s research will feed into John’s research. Kenyetta said she would make available funds from the assessment budget for John next spring if his request is approved.

Kenyetta will be presenting at the next meeting on Datamart, Basic Skills data on the State Chancellor's webpage, and the new changes to Title 5 re: establishing English & math prerequisites.

Helen asked if Elvia could be added to the agenda each month so the committee is updated on what is going on with the Student Success Forum.

Meeting ended at 4:00.